

GOVERNMENT OF THE DISTRICT OF COLUMBIA

Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS FOR
A SOLE SOURCE CONTRACT**

CONTRACT NO.: DCRL-2014-R-0050
CAPTION: Peer Support Services
PROPOSED CONTRACTOR: Campbell Center Services
PROGRAM AGENCY: Child and Family Services Agency

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04, 27 DCMR 1304 and 1702

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has an immediate need for the Campbell Center to help bridge the gap of a low assessment and treatment completion rate by supplying peer support services to motivate and engage youth who need to recognize and address substance use disorders by completing assessments, entering a treatment program, and completing treatment.

3. ESTIMATED REASONABLE PRICE:

\$47,500

4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. The Copeland Center the originators of the Wellness Recovery Action Plan (WRAP) is rolling out a national plan to train youth in child welfare systems as peer facilitators using this model, and CFSA is the first child welfare system to approach the Copeland Center about training youth currently or formerly in foster care as peer facilitators.
- B. The contractor Campbell Center is the only DC based organization with advanced level WRAP trainers who are able to certify WRAP facilitators.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Director
Brenda Donald

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Tara Sigamoni
Agency Chief Procurement Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Procurement Officer